

Members present: Kevin McCormick Christopher Rucho  
Steven Quist John O'Brien  
Members absent: Allen R. Phillips

Mr. McCormick convened the meeting at 7:00 p.m.

**Read and Acceptance of Minutes from Previous Meeting**

Motion Mr. O'Brien to approve the meeting minutes for the May 16, 2011 regular session, seconded by Mr. Rucho, all in favor.

Motion Mr. O'Brien to approve the meeting minutes for the May 18, 2011 regular session, seconded by Mr. Rucho, all in favor.

**NEW BUSINESS**

1. Thanks for Michael Vignaly, Eagle Scout Project

Mr. Gaumond stated that it is his deep pleasure to introduce Michael Vignaly, candidate for Eagle Scout from the Town of West Boylston. A few months ago Michael called him about doing something for his eagle project and they came up with the idea of picnic tables at the summer house. With the completion of the Goodale Park project, and the removal of trees and brush around the summer house, the picnic tables are a great addition. Michael added that he worked with eight scouts and adults to raise the funds and build the tables. Mr. Gaumond asked the Board to accept the gift of the picnic tables. The Board thanked Michael for his gift and noted that the tables do look very nice at the summer house. The Board gave Michael a round of applause for his efforts.

Motion Mr. Rucho to accept the gift of the picnic tables for the Town of West Boylston, seconded by Mr. Quist, all in favor.

2. Accept donations on behalf of the West Boylston Bandstand Committee in the amount of \$750 for the Summer Concert Series 2011

Motion Mr. Rucho to accept donations on behalf of the West Boylston Bandstand Committee in the amount of \$750 for the Summer Concert Series 2011, seconded by Mr. Quist, all in favor.

3. Concurrence on the appointment of Judy Van Hoven to the Insurance Advisory Committee as the alternate designee for the West Boylston Teachers' Association, effective June 1, 2011 for a term to expire on April 30, 2012

Motion Mr. Rucho to concur with the appointment, seconded by Mr. O'Brien, all in favor.

Mr. McCormick recused himself.

**Public Hearing: Application for a Wine and Malt Beverages Only Liquor License from Oli's Italian Eatery, LLC, 339 West Boylston Street**

Mr. Quist opened the public hearing and Mr. Gaumond read the following notice. The Board of Selectmen of the Town of West Boylston will hold a public hearing on the application for a Wine and Malt Beverage Only Liquor License from Oli's Italian Eatery, LLC, 339 West Boylston Street. The public hearing will be held on Wednesday, June 1, 2011 at 7:05 p.m. in Conference Room #1 of the Municipal Office Building, 127 Hartwell Street, Suite 100 West Boylston. All interested

persons, groups, and agencies are invited to attend. Allen R. Phillips, Vice Chairman, advertised on May 20, 2011.

Jon and Tom Oliveri joined the Board. They intend to open a family-style restaurant and currently own Elsa's Eatery, Peppercorns and Prezo's. The new facility will seat about 60. They will serve Italian food and feel a beer and wine license will compliment their menu. They are hoping to open in August. Mr. Quist asked what makes their restaurant a cut above the others. Tom Oliveri noted that he has been in business for 35 years and originally owned the Bushel and a Peck. Over the years he has put together formulas they feel work with the public and they are very consistent, serve high quality food and have a wonderful kitchen staff. They have worked with the building owner, Gerardo, and plan to have a five-foot doorway so you can go into both sides. One of the reasons he likes West Boylston is 30,000 cars a day drive by that location. They have a moderately priced menu.

Mr. O'Brien indicated that he is very familiar with Peppercorns and the food is very good, it is very clean and the restaurant is run very well. Jon Oliveri will be the manager of the location and he is also TIPS and CPR certified. All the appropriate departments have indicated that the establishment is in compliance with them. There is no one in the audience who wishes to speak on this request.

Motion Mr. Rucho to close the public hearing, seconded by Mr. O'Brien, all in favor.

Motion Mr. O'Brien to grant a Beer and Wine Beverages only Liquor License to Oli's Italian Eatery, LLC, 339 West Boylston Street, seconded by Mr. Rucho, all in favor.

The establishment has also request a Common Victuallar License.

Motion Mr. O'Brien to grant a Common Victuallar License to Oli's Italian Eatery, LLC, 339 West Boylston Street, seconded by Mr. Rucho, all in favor.

### **NEW BUSINESS (cont.)**

4. Notification from Mass State Lottery Commission that an application for a Keno License has been received for The Mill

Should the Board have an objection to this application they have the right to submit something in writing to the Commission. No one indicated having an issue with the request. Mr. McCormick returned to the meeting.

5. Town Administrator recommendation on DPW Director and request to enter into contract negotiations

Silvio Baruzzi came forward to meet the Board. Mr. Gaumond provided the Board with a progress report on his search for a new DPW Director. He advertised the position shortly after Mr. Westerling left the town and he received many applicants with excellent qualifications. In reviewing the applications he looked for individuals with DPW experience, including sewers, parks and field maintenance, educational qualifications and those who had experience with unions. Seven individuals made the initial cut and one of those took a job in another community. From those seven he decided to interview four semi-finalists. He prepared interview questions and prior to the interview each applicant was asked to provide a copy of a presentation that they had done in the past. Department managers and all Selectmen were invited to attend the interviews.

After review of all the information, two interviews and conducting reference and CORI checks, Mr. Gaumond stated that he is proud to recommend Silvio Baruzzi for the position and he asked the Board to authorize him to begin contract negotiations immediately. He added that Mr. Baruzzi is extremely qualified, holds a Masters in Civil Engineering, MBA, is a Professional Engineer, is currently a federal employee, was a former Mass Procurement Officer and has building maintenance

experience. He also worked in a number of Massachusetts communities and has significant sewer experience. He has overseen field maintenance, worked in union environments and had a very nice use of power point in his demonstration. He provided very well thought out answers to the questions posed and Mr. Gaumond feels he is extraordinarily qualified. In addition, for the goals the Board of Selectmen set he is eminently qualified to assist the town. He has expertise with Chapter 90 and finding alternative funding through TIP or PWED grants. He asked the Board to authorize him to proceed with contract negotiations.

Mr. O'Brien commented that Mr. Baruzzi has a very impressive resume and asked when he would be willing to start and what attracted him to this position. Mr. Baruzzi indicated that he could start at the end of June. He has also been trying to return to Massachusetts for personal reasons since last August and has been applying for public works positions. He loves Bolton Orchards, this part of the state, and he feels this is a good position for him. He started to look at houses today and is trying to find something to accommodate himself and his two dogs.

Motion Mr. Rucho to authorize the Town Administrator to begin contract negotiations with Mr. Baruzzi, seconded by Mr. O'Brien, all in favor.

6. Consider appointment of Anna Mary Kraemer, 58 Horseshoe Drive to the Affordable Housing Trust Board of Trustees effective June 1, 2011 for a term to expire on June 30, 2013

Motion Mr. Rucho to concur with the appointment, seconded by Mr. Quist, all in favor.

7. Concurrence on the Town Administrator June appointments

Motion Mr. Rucho to concur with the following June appointments,

<b>Animal Control Officer:</b>	Charles Witkus	6-30-2011 (1 yr.) \$8,250.yr
<b>Asst Animal Control Off:</b>	Steven Jones	6-30-2011 (1 yr.) \$25 per inspec
<b>Earth Removal Bd.:</b>	Robert J. Barrell, Jr., BOH	6-30-2011
	Steven Quist, BOS	6-30-2011
	Robert Ash, Water	6-30-2011
<b>Fire Chief:</b>	Richard J. Pauley Jr.	6-30-2011 (2 yr.)
<b>Hazardous Waste</b>		
<b>Co-Coordinator:</b>	Richard J. Pauley, Jr.	4-30-2011 (1 yr.)
<b>Emergency Mgmt. Dir.:</b>	Richard J. Pauley, Jr.	4-30-2011 (1 yr.)
<b>Right-To-Know Coord.:</b>	Richard J. Pauley, Jr.	4-30-2011 (1 yr.)
<b>Forest Warden:</b>	Richard J. Pauley, Jr.	4-30-2011 (1 yr.)
<b>Finance Director:</b>	Michael Daley	6-30-2011 (1 yr.)
<b>Town Accountant:</b>	Leslie Guertin	6-30-2011 (1 yr.)
<b>Town-Wide Planning</b>	JoAnne Dunne	6-30-2011 (3 yr.)
<b>Committee:</b>	Richard Simmarano	6-30-2011 (3 yr.)
<b>Open Space</b>	Barbara Wyatt	6-30-2011 resident (1 yr.)
<b>Implementation Cmte:</b>	Robert Tashjian	6-30-2011 resident (1 yr.)
	Diana Englebart	6-30-2011 resident (1 yr.)
	Vincent Vignaly Pl Bd	6-30-2011 (1 yr.)
	Stephen Woodcock	6-30-2011 resident (1 yr.)
	Raymond DeSanti	6-30-2011 resident (1 yr.)
<b>Cable TV Ad. Cmte.</b>	John Schlichte	6-30-2011 (3 yr.)
	Greg Zarkarian	6-30-2011 (3 yr.)
<b>Cmty Preservation Cmte:</b>	Beverly Goodale, Hist. Cmsn.	6-30-2011 (3 yr.)

Steven Blake, Parks

6-30-2011 (3 yr.)

Motion seconded by Mr. Quist, all in favor.

8. Consider Selectmen June appointments

Motion Mr. Rucho to appoint Richard McCarthy to the Personnel Board for a three-year term, seconded by Mr. O'Brien, all in favor.

9. Input on Performance Goals for the Fire Chief

If anyone has a goal they would like included, they could email them to Mr. Gaumond. He will have the same request for the Police Chief at our next meeting.

10. Mr. Gaumond received a request from the Town Clerk to have the Selectmen appoint Barbara Deschenes as the Deputy Clerk for the June 7<sup>th</sup> election.

Motion Mr. Rucho to appoint Barbara Deschenes as the Deputy Clerk for the June 7<sup>th</sup> election, seconded by Mr. O'Brien, all in favor.

11. Request from the Town Clerk to have the Board of Selectmen vote the adoption of the re-precincting map and sign the letter of approval.

Since the last census, our population has increased in the southern portion of the town with the addition of Hillside Village and Angel Brook. Because of that fact, our precinct boundaries have been relocated a little to the south. Every ten years the Selectmen have the responsibility to adopt the map.

Mr. McCormick suggested posting the map at town hall to give the residents an opportunity to look at it and postpone the Board's vote on this agenda item until their next meeting on June 15<sup>th</sup>. Board members agreed with this approach.

12. Town Administrators Business Tours

The Town Administrator and the Economic Development Task Force will be conducting business tours beginning in the month of June. In 2010 the Board of Selectmen adopted an Economic Development Marketing Program and one of the ideas that came from that was that the business community wanted to be able to provide input on things the town does well to promote business and things the town could do better. The tours will provide an opportunity for local businesses to speak with town officials and it will give town officials an opportunity to learn about the strong business community. The tours will be coordinated by the Town Administrator and may include a member of the Board of Selectmen, Economic Development Task Force, and state or federal officials. Anyone interested in participating in the West Boylston Business Tour should contact the Town Administrator's office at 508.835.3490. Mr. Gaumond has already had some interest and he would like to get a lot of interest.

13. Update on town goals.

Mr. Gaumond provided the Board with his quarterly update to explain the approach to meeting the Town's goals and how the Town determines success for the goal. After reviewing the presentation he would like the Board to provide comments and acceptance.

Goal #1 - Implement the West Boylston Economic Development/marketing program. This goal will be met when at 80% of the action steps of the plan are implemented by the end of the year. We have developed an information brochure and a logo/slogan for the community. We are in the process of developing a web presence on the town's website, and we have established procedures for our tours

of local businesses. We are still working on developing a list of all available properties in the community, a list of brownfields properties in the community and a list of economic development organizations, both state and regional. We are also working on establishing physical space for economic development. They are still reviewing their approach to informing local employers of technical and financial resources to provide skills of local work force, providing lending sources and technical assistance to small businesses, and hosting community forums for local businesses to discuss concerns and suggestions about town bylaws and regulations. Becoming a member of an Economic Target Area is also being reviewed.

Goal #2 - Gateway improvement/beautification. Mr. Gaumond has met with the Economic Development Task Force and Phase I will be implemented by the end of the year. The Plan should be presented to the Board within the next few months.

Goal #3 - Reexamination of Pay As You Throw. Based upon the actions by the Board of Selectmen and Town Meeting, Mr. Gaumond feels this goal is concluded. If at any time we want to revisit this, we can.

Goal #4 - Examination of Senior Center/Senior Services in West Boylston. Mr. Gaumond has started the conversation with the Council on Aging Director and in 30-60 days he will be meeting with her and the Council on Aging will be conducting a survey.

Goal #5 - Improve parks & recreation programs. Success is measured with the parks facilities improved as per performance plan, the creation of recreation programs offered to town residents, summer recreation program offered to town residents and evaluation of programs to building a sustainable framework. Next fiscal year this will be turned over to the Parks Commission and the Recreation Director. This year we offered Zumba, scrapbooking, firearms safety, gingerbread house decorating and gardening.

Goal #6 - Develop a strategic plan for municipal lands & properties. We will have our first public meeting this Saturday to collect testimony and ideas as to what people would like to see done with our various properties. We will have two more meetings before the end of the year. Following the public meetings, we will develop a survey of the comments presented and present a Strategic Plan to the board sometime this fall or winter.

Goal #7 - Explore alternatives for the Town Sewer. Mr. Gaumond expects this will be a priority for our new Director.

Goal #8 - Human resources. Mr. Gaumond will review the task at the next department head meeting and bring forward a recommendation to the Board of Selectmen to implement next year at town meeting. He thinks this is something that will take a little more time.

Goal #9 - Increase our investment in the Town's 'rainy-day funds'. The goal we set was 5-15% for June of 2010 to June of 2011. We are now at 10.4%.

Mr. Gaumond welcomed comments or suggestions. There are no Board comments at this time.

## **MEETINGS, INVITATIONS & ANNOUNCEMENTS**

1. June 4, 10-noon – town hall Board of Selectmen's Listening Tour to receive public suggestions on what to do with specific plots of land within the community. Mr. McCormick emphasized that the purpose of the meeting is to take comments from the public.
2. June 7, noon - 8:00 p.m. – Annual Town Election at Our Lady of Good Counsel Church

**SELECTMEN REPORTS**

There are no reports this evening.

**FUTURE AGENDA ITEMS**

Mr. Quist inquired as to when the next quarterly meeting is scheduled for with officials from the Department of Conservation and Recreation. Mr. Gaumond explained that at the last meeting the Board asked him to invite them in to discuss the Public Access Plan. He has extended that invitation and recommends taking care of the two items at the same time. Mr. Quist also asked about the problem with the lights at Goodale Park. Mr. Gaumond advised that we had a timer issue, which he believes has been remedied. Mr. Quist would like to see how things are operating and working there. Mr. Gaumond suggested having a member of the Parks Facilities Committee provide an update.

Mr. McCormick would like to have a discussion with the Board on the Policy for the Beautification of our Town Square and Commons. Now that that people have seen the squares being decorated, more people are interested in adopting a square. It was agreed to post this as a public hearing the first meeting in July.

With no further business to come before the Board, motion Mr. Rucho at 7:50 p.m. to adjourn, seconded by Mr. Quist, all in favor.

Respectfully submitted,

Approved: June 15, 2011

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Nancy E. Lucier

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Kevin M. McCormick, Chairman

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Steven Quist, Clerk

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Christopher A. Rucho, Selectman

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John J. O'Brien, Selectman